

**Delegate Information**

(Please complete one form per delegate)

Name	
Address (postal address for pre-course material)	
Postcode	
'phone	Fax
email	
Special requirements –dietary or access	
Please provide certification of special needs related to taking the examination(s) – e.g. dyslexia.	

**Course Information**

Course Title	Course Dates	Course Price
	DD/MM/YY – DD/MM/YY & DD/MM/YY	

**Payment Information**

I enclose a cheque for the sum of £  (Payable to BrightEdge Project Management Ltd.)

OR –I have initiated a credit transfer of £  to BrightEdge Project Management Ltd

Branch code: 83-06-08	Acct No. 11243706	Ref. initials&current date	NB Your course booking is dependent on actual receipt of funds in our account.
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OR – Please charge debit/credit card no.  Valid from  MM/YY

Security code (last 3 digits printed on signed strip on back of card)  Issue no. if shown  Expiry date  MM/YY

OR - (Bona fide companies only)  
Please send an invoice to the address below, quoting purchase order no:

Company address for invoice or name & address on debit/credit card if different from delegate details above.

Postcode

'phone	Fax
email	

**Terms and Conditions**

Invoices must be paid within 30 days of invoice date and before course start date. Cancellations will only be accepted if received in writing by us 28 days before course start date. Cancellations received 15 – 27 days before course start date will be charged at 50% of course price. Cancellations made less than 15 days before course start date will be charged at 100% of course price. BrightEdge Project Management Ltd reserve the right to alter the details of or cancel courses without prior notice.

I confirm that I have read and agree to the terms and conditions above.	
Signature	Print Name
	Job Title
	Date

Please Fax the completed and signed form to 0131 200 6200 or post it to: BrightEdge Project Management Ltd, 152 Morrison Street, Edinburgh EH3 8EB